

**INFORMATION CLAUSE ON PROCESSING OF PERSONAL DATA
TO THE EXTENT OF THE CONTACT FORM ON THE WEBSITE**
<https://www.wood-science-economy.pl/en/contact>

1. Pursuant to Article 13(1) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter "GDPR", we inform you that the Controller of your personal data is the Łukasiewicz Research Network – Poznan Institute of Technology.
2. You can contact the Controller in the following ways:
 - 1) by post: Ewarysta Estkowskiego str. 6, 61-755 Poznan
 - 2) by phone: 61 850 48 90
 - 3) by e-mail: office@pit.lukasiewicz.gov.pl
3. We have appointed a Personal Data Protection Inspector (PDPI). This is a person with whom you can contact in matters regarding processing of your personal data and exercising your rights in this matter. You can contact PDPI by e-mail: iod@pit.lukasiewicz.gov.pl
4. We will process your data for the purpose of carrying out communication and answering the question you have asked on the basis of Article 6(1)(f) of the GDPR, where the legitimate purpose is to conduct our business.
5. We will retain your personal data for the period necessary to fulfil the purposes of the processing.
6. Your personal data may be transferred to recipients with whom we cooperate, such as entities rendering postal or courier services, state authorities or other entities authorized under the law, entities supporting us in the conduct of our activities on our behalf, in particular providers of external systems supporting our activities, including IT.
7. Each person to whom the data relate has the right to access their data and the right to rectify, erase, limit processing of the data, the right to transfer the data, the right to object, the right to withdraw consent at any time without affecting the legality of processing carried out on the basis of the consent before its withdrawal (provided that the processing is carried out on the basis of consent), the right to file a complaint to the supervisory authority, i.e. the President of the Personal Data Protection Office.
8. Providing data is necessary to conduct communication and answer the question you have asked.
9. Personal data will not be processed in an automated manner (including in the form of profiling) in such a way that, as a result of such automated processing, any decisions could be made, other legal effects would be caused or our customers would be significantly affected otherwise.